

**Minutes of Regular Board Meeting –  
Thursday, December 12, 2024  
BANQUETE INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES**

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1. **Invocation** – Carla Ramirez  
**Pledge of Allegiance** – Omar Ramirez

**2. Call to Order at 6:04 pm**

**BOARD MEMBERS PRESENT**

Mr. Omar Ramirez – President  
Mr. Humberto Perez – Vice President (Absent)  
Ms. Carla Ramirez – Secretary  
Ms. Lilly Nash – Trustee  
Mr. Gerardo Pena – Trustee  
Mr. Benjamin Ramirez – Trustee  
Mr. Billie King – Trustee (Absent)

**STAFF MEMBERS PRESENT**

Mr. Adrian Pena – Chief Financial Officer (CFO)  
Ms. Connie Herrera – Assistant Superintendent C & I  
Ms. Elsa Hofstetter – High School Principal  
Mr. Ramiro Pena – Junior High School Principal

**3. Open Forum:**

Audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. No presentation shall be longer than 3 minutes. The board will not be able to respond to any topic discussed during the open forum if it is not listed on the agenda. At all other times during a Board meeting, the audience shall not enter into discussion or debate on the matter being considered by the board, unless requested by the presiding officer. Persons wishing to participate must sign up before the meeting and indicate the topic about which they wish to speak. Please see Board Operating Procedures for more details.

**Sign in:** None

**Public Notice:**

Public Notice is given that the District may go into a closed meeting (executive session) at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Texas Government Code. In the event the District elects to go into a closed meeting regarding any agenda item, the section or sections of the Open Meetings Act authorizing the closed meeting will be publicly announced by the presiding officer. The subjects listed below will be the items upon which formal action may be taken. The subjects do not have to be taken in the order listed here but may be brought up in any order at the discretion of the board.

**4. Superintendent Updates**

Adrian Pena: Effective February 3, 2025 as per AD-DIC Federal Requirements – No outside food.

**5. Consent Agenda:**

All item(s) on the Consent Agenda are considered to be routine and will be enacted with one motion and a majority vote of the governing body. There will not be separate discussion of these item(s) unless a member of the governing body or a citizen requests, in which event of these item(s) will be removed from the order of business and considered in normal sequence on the regular agenda.

**5A. Payment of Itemized Bills**

**5B. Financial Statements and Balances**

**5C. Investments**

**5D. Tax Office Report**

**5E. Cafeteria Report**

**5F. Cash Flow Report**

**5G. Approval of all Standard Reports, Minutes, Bills and Informational Items**

Motion made by **Lillian Nash** and Second by **Benjamin Ramirez** to Approve the Consent Agenda as Presented.

**Motion carried 5 – 0**

**6. Discussion and Approval of Annual Financial Report (First)**

Discussion: Adrian Pena requested Report be moved to January meeting.

Motion made by **Carla Ramirez** and Second by **Lillian Nash** to move Annual Financial Report (First) to the January Meeting.

**Motion carried 5 – 0**

**7. Date and Time for January Regular Meeting**

January 22, 2025 at 6:00pm was approved by **General Consent**

Board Members took break @ 6:46pm

**14. Closed Session: 6:53pm**

Discussion: Closed session under Texas Government Code Section 551.071 for consultation with attorney.

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- A. Consideration of Employment
- B. Resignations
- C. Personnel
- D. Long Range Plans and Purchases

**Open Session: 8:45pm**

**15. Adjourn**

Motion made by **Carla Ramirez** and Second by **Lillian Nash** to Approve adjourning the December Board Meeting at **8:45pm**.

**Motion carried 5 - 0**

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Omar Ramirez, President

ATTEST: \_\_\_\_\_  
Carla Ramirez, Secretary